

COMMONWEALTH OF KENTUCKY  
STATE REGISTRAR OF VITAL STATISTICS



Kentucky Public Health  
Prevent. Promote. Protect.

# DEATH

APPLICATION FOR A CERTIFIED COPY OF DEATH CERTIFICATE  
Certificates of Death that occurred in Kentucky since 1911 are on file in this office



Please Print or Type Sections 1 through 12

| DEATH CERTIFICATE INFORMATION  |                                    |   |                                  |
|--|------------------------------------|---|----------------------------------|
| 1. Full Name at Death  | <i>First</i>                       | <i>Middle</i>   | <i>Last</i>                      |
| 2. Date of Death   | <i>Month</i>                       | <i>Day</i>  | <i>Year</i>                      |
| 3. Place of Death  | <i>Kentucky City or Town</i>       | <i>Kentucky County</i>  | <i>Name of Hospital (if any)</i> |
| 4. Attending Physicians Name   | <i>First</i>                       | <i>Middle</i>   | <i>Last</i>                      |
| 5. Funeral Service Provider  | <i>Name of Establishment</i>       | <i>Address</i>  | <i>Telephone Number</i>          |
| 6. What is your relationship to the person whose certificate is being requested? |                                    |   | <i>Relationship</i>              |
| 7. Requestor's Printed Name  | <i>First</i>                       | <i>Last</i>   |                                  |
| 8. Requestor's Phone Number  | <i>Phone number with area code</i> |   |                                  |
| 9. Requestor's Mailing Address   | <i>Street Address</i>              |   |                                  |
| 10. Requestor's City, State, Zip   | <i>City, State, Zip</i>            |   |                                  |
| 11. Requestor's Signature  |                                    |   |                                  |
| DO NOT WRITE IN THIS SPACE   |                                    | 12. FEES – NON REFUNDABLE   |                                  |
| Volume   |                                    | A fee is to be paid for certified copies or records or for a search of the files or records when no record is available. The fee for a certified copy of a death certificate is \$6.00 U.S. Additional copies are \$6.00 U.S. each. Make check or money order payable to "Kentucky State Treasurer." <b>This fee is non refundable.</b><br><br>_____ Certified Copies @ \$6.00 each = \$ _____<br><b>How many</b> <span style="float: right;"><b>Total payment</b></span> |                                  |
| Certificate  |                                    |   |                                  |
| Year   |                                    |   |                                  |
| Date   |                                    |   |                                  |
| Searched by  |                                    |   |                                  |

**Certificates may also be ordered by the following methods:**

**In Person:** The Office of Vital Statistics is located at 275 East Main Street in Frankfort. Visit our lobby and complete an application for a certified copy of a birth, death, marriage or divorce certificate from 8 a.m. to 3:30 p.m. Eastern Time Monday through Friday.

**Internet:** Certificates may be ordered on the internet using a credit card (Visa, MasterCard, Discover or American Express) or check. An additional charge card fee will apply. This is in addition to the fee for each certified copy requested. Certificates requested via internet, <https://www.vitalchek.com/death-certificates/kentucky>, may be delivered by overnight courier with payment of the additional shipment fee if that record is available.

**Telephone:** Orders may be placed by telephone using a credit card (Visa, MasterCard, Discover or American Express) or check. An additional charge card fee will apply. This is in addition to the fee for each certified copy requested. Certificates requested via telephone may be delivered by overnight courier with payment of the additional shipment fee. The telephone number to place your order is (800) 241-8322, choose option 1.

**Mail:** Orders are accepted by mail, using a check or money order in U.S. dollars drawn on a U.S. bank for payment. It can take up to 30 working days to process your request from the date payment is posted. Mail to Vital Statistics, 275 East Main Street 1E-A, Frankfort, KY 40621. The Office of Vital Statistics telephone number is (502) 564-4212.

**Drop Box:** The Office of Vital Statistics installed a drop box at the visitor entrance at 275 E. Main St., Frankfort for applications for certified copies of birth, death, marriage and divorce certificates. Blank applications are provided on the drop box.